

**OFFICIAL MINUTES OF THE
SHARON TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
HELD AT THE SHARON TOWNSHIP ADMINISTRATION BUILDING
DECEMBER 11, 2018**

Meeting opened by Chairman Mrs. Kimberly Bolas Miller at 7:00 PM. Trustees present were: Mrs. Miller, Mr. Guccion and Mr. Canestraro, Fiscal Officer: Christine Lawson, Administrative Assistant: Mark Jackson.

Guests present: Scott Kriska, Bob Turek, Rob Haas, Rita Jean Wagar, Jane Back, Beth Kilcherman, Joe Kunzler, Evan O'Malley, Troy Seibert, Ray Lurtz, Chris Koval, Terry Koval, Jim Sherman, Don Hammond, Neil Jones and Annette Barzal.

Mr. Guccion spoke to the Sheriff's office regarding heavy truck enforcement as a position is being eliminated. Jay Bish may retire and he is the most knowledgeable in terms of enforcement. Mr. Guccion said the State Troopers and DOT would be responsible. Bob Turek will put up the signs by 1/15/19.

Mr. Guccion asked for any questions from the public for the Sheriff's department. Christine Lawson asked for the name address info for the Sheriff's staff for the clothing allowance for next year. Mrs. Miller asked if Deputy Seibert had anything to announce for the public. He had nothing at this time.

Mr. Canestraro reported that he attended the MCE meeting as a Representative and Trustee for Sharon. He completed a 15-page worksheet that was most likely for their Federal funding, different hazard plans and mitigation.

Christine Lawson received a Thank You from the Medina County Economic Development meeting for our payment and membership.

Christine received the certificate with the results of the election. The Board of Elections reported that the total number of votes cast regarding the Road Levy was 2,812. 2,006 voted FOR and 806 AGAINST the Levy.

Mrs. Lawson advised Mr. Jones that she received a letter from the County Recorder for the Zoning department's requirement to file the Zoning amendments and changes with the County Recorder. She will leave the letter with Neil and Melissa.

Mrs. Lawson stated that she had to re-allocate funds for the Fire Department to meet their payroll. \$15,000 was transferred from the capital outlay line item to the salary line item. Chief Haas reported that hours worked have been going up steadily the last three years. There are 39 people on board and more staff are going to training during the week. The department is already up over 1,000 hours compared to 2017, but has had less calls overall in 2018. More employees are staffing the station during the day. The payroll budget had increased from \$380,000 in 2017 to \$398,000 for 2018. Mrs. Miller stated we have never gone over in payroll before and was concerned as to why we are now. Chief Haas stated that employee count along with the labor rates have gone up. Mrs. Miller stated that we need to change how we look at things in 2019. The last three years for payroll are as follows:

2016: Allocated: \$370,000 with Actuals \$336,376 (40 on staff)
2017: Allocated \$380,000 with Actuals \$372,658 (41 on staff)
2018: Allocated \$398,000 with Actuals \$413,000 (39 on staff)

Mr. Guccion made a motion to pass a resolution for the fiscal officer to move \$15,000.00 from the capital outlay line item to the salary line item in fund #2191 (Fire Levy Fund) to cover the cost of final payroll for the fire department in 2018.

Mrs. Miller seconded the motion.

Roll call was taken

Mr. Guccion, yes; Mrs. Miller, yes; Mr. Canestraro, yes.

Christine Lawson received the contract for 2019 with the Medina County Sheriff's Office. Hours are currently at 120/month, which were reduced in 2018 because we only had three deputies. We are back up to five deputies and will increase the hours to 150/month.

Mr. Guccion made a motion to pass a resolution for five officers from the Medina County Sheriff's Department to patrol Sharon Township 150 hours per month, or 30 hours each for 2019.

Mr. Canestraro seconded the motion.

Roll call was taken.

Mr. Guccion, yes; Mrs. Miller, yes; Mr. Canestraro, yes

Mrs. Miller met with Bethany Dentler and Kathy Breitenbucher of Medina County Economic Development to do our annual review.

Mrs. Miller stated that we using Star Ohio for some of our funds. She asked Christine to look at what the current rates are on some short-term CD's as rates are going up.

Mrs. Miller stated that we received the renewal from Anthem for the township's health care plan for 2019. To keep our plan coverage exactly as is, the cost will increase by 13%.

Mrs. Miller made a motion to continue coverage as is with Anthem at a 13% increase.

Mr. Guccion seconded the motion.

All trustees voted yes.

Mark Jackson gave an update on the phone systems. He is meeting with Jerry Pliska on phones tomorrow. Palitto Consulting and Baypointe along with MAL Network Engineering would be interested in offering a new system if we get to that point.

Mike Stanec and Mark met with Baypointe yesterday regarding the current network, backup and technical support services. We can shutdown the old network server at the Fire Station as that data is all migrated and now contained in the cloud. File Sharing and Print Services are now being used at the fire station and was quoted at \$205.80/month and the backup of that setup is \$269/month. They are using image-based backups to allow for our setup to be restored if there was a failure. They are doing backups (Work files, Payroll, Letters) twice a day Monday-Friday. Firehouse (Records Management for Inventory and Trucks, Run Reports, Licenses), Aladtec (Scheduling) and ESO are backed up separately by those companies. Baypointe was not charging us for most of

their services in 2018. They also are charging us for re-active tech support \$170/month (Managed Service Provider model with a fixed cost) but it is recommended that we change that to pro-active support for \$250/month. Palitto Consulting offered a per call basis plan at \$110/hour during normal business hours and \$150/hour after hours. Michael George is working with Baypointe on what services Michael and Mark can cover internally in 2019.

Fortinet is also being provided as our Wi-Fi Firewall at the fire station, roads department & the administration building. The renewal of Fortinet for 2019 is \$621 for the 3 sites. Baypointe proposed services is \$724.80/ Monthly plus \$621/Annually. Totals in 2018 were \$2,800 and the proposal for 2019 is \$8,600. We will review the Baypointe expenditures in March of 2019.

Mrs. Miller made a motion to continue the services up to \$725/month beginning January 1, 2019 to be reviewed by March 2019.

Mr. Canestraro seconded the motion.

All trustees voted yes.

Mark Jackson also reported that he has contacted the City of Wadsworth and MAL Network Engineering (\$89.95/month + one-time hardware cost of \$300) for a backup internet circuit because our Spectrum service is going up \$20/month/circuit. More work is planned for this item.

Mark stated that he contacted St. Paul Lutheran Church about the potential use of St. Paul for future elections. The church council approved the proposal last night. The B.O.E would need to do a site inspection and would have to pay the church a rental fee. The church has a commercial elevator and ground-level rear parking behind the church. Discussion followed as there had been handicap access issues at the most recent election. The Public discussed using the Administration Building or the Maintenance Garage. Concerns included one level buildings vs. two and parking, size of voting areas. Annette Barzal reported that the total voters for Medina County in 2018 is 4,283. Mrs. Miller will contact the Board of Elections to discuss further.

FIRE DEPARTMENT

Chief Haas reported that he will be requesting to send Andrew Campbell to training. Since he also works in Seville, Seville will pay half the cost of the 2019 Paramedic training. Andrew has been with the Fire Department for two years.

ROAD DEPARTMENT

Bob Turek reported that he has ordered and received 300 tons of salt.

Mark Jackson gave kudos to the Road Department for removing the concrete dumped in the Kings Ridge Cul-de-sac by an unknown property owner.

ZONING DEPARTMENT

Neil Jones reported that he received Zoning applications for:

- 1 New single-family home application
- 1 Conditional application for BZA (Distillery @ Clover Point)
- 2 Accessory building applications

Neil also gave kudos to Bob and the crew for burial arrangements from the Bill Markley family.

Beth Kilcherman of the County Auditors office let the public know that they can get their 2019 dog licenses in their office or on their web site. She also reported on the Top Dog for 2018, Shelby.

Jane Back gave a report on the Sharon Showcase and summer concerts. The Fire Department Association will not be hosting the Sharon Showcase in 2019. Mrs. Back indicated that she has set up a 501(c)(3) non-profit and is looking to raise funds via grant writing to the Medina County Arts Council and Ohio Arts Council. Resident and former trustee, Ray Lurtz stated that he recalled the county prosecutor had previously stated that the township had to run the events thru the Fire Association. Mr. Guccion will contact the County Prosecutor for a recommendation.

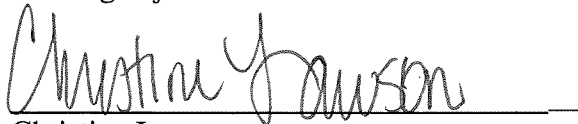
Mark Jackson asked if the Trustees can request a speed study for Kimberly Williams on State Road. The Trustees will contact the County Engineer and/or ODOT. Mark will contact Mrs. Williams on the request being made. If there is nothing done by the County or State, there is nothing further that the Trustees can do.

Mrs. Miller made a motion to approve the Trustee Meeting Minutes from the November 22, 2018 meeting, the appropriation status report and the fund status report of the township. Mr. Guccion seconded the motion. All trustees voted yes.

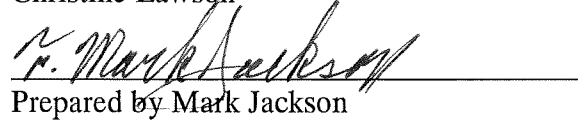
Bills were presented for payment. Mr. Guccion made a motion that the bills presented be approved as the lawful obligation of Sharon Township and the Fiscal Officer be instructed to issue warrants of the Township in payment as same. Mr. Canestraro seconded the motion. All Trustees voted yes.

Mrs. Miller made a motion for adjournment at 8:45 PM
Mr. Canestraro seconded the motion.
All trustees voted yes.

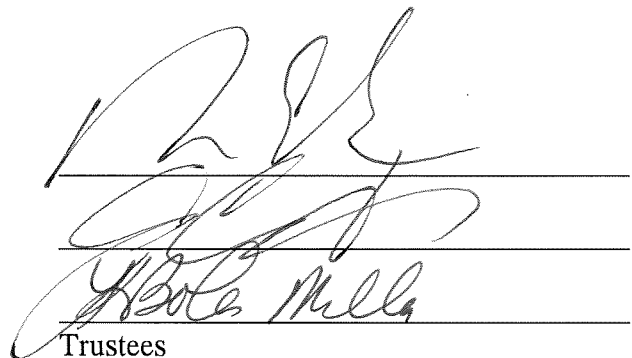
Meeting adjourned at 8:45 PM.



Christine Lawson



Prepared by Mark Jackson



Trustees